

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College

May 15, 2013

The Board of Trustees of Vernon College met on Wednesday, April 17, 2013 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Gene Heatly, Vice-Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, and Mrs. Joanie Rogers. Absent was Mr. Norman Brints.

Others present were Dr. Dusty R. Johnston, President, and Deans: Mr. Garry David, Mr. Joe Hite, and Mr. John Hardin, III. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Ms. Shana Munson, Associate Dean, Career and Technical Education; Mrs. Michelle Wood, Director of Continuing Education; Mrs. Criquett Lehman, Director of Quality Enhancement; Mrs. Mindi Flynn, General Ledger Accountant; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; and Ms. Mary King, Administrative Secretary to the President. Guest present was Ms. Noelle Wiehe, from *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Pennington made the motion, seconded by Mr. Irl Holt to approve the Consent Agenda containing the *Minutes of the April 17, 2013 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Mr. Garry David presented the *Financial and Investment Reports as of April 30, 2013*. Mr. Ferguson made the motion, seconded by Mr. Heatly to approve the report as presented. The motion carried unanimously.

Action Item B

Mr. Holt made the motion, seconded by Mrs. Rogers to approve the (1) *Summer 2013 Continuing Education/2013 Kids College Schedule, Tuition, and Fees* and (2) Authorize the Associate Dean of Career & Technical Education to *Set Tuition for Additional Continuing Education/Workforce Courses as needed* during this period (summer). The motion carried unanimously.

Action Item C

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the *2013-2014 Annual Action Plan* as presented by Dr. Johnston and Mrs. Harkey. The motion carried unanimously.

Action Item D

Mr. Heatly made the motion, seconded by Mrs. Rogers to approve the *2013-2014 College Catalog* as presented by Dr. Johnston. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Security/Safety Task Force update – Dean Hardin gave an update stating the committee met again and are continuing to make progress developing recommendations to present to Dr. Johnston and the administrative team.

Student Success Data Fact – Mrs. Harkey stated that licensure and certification passing rates are Key Performance Indicators of Accountability (KPIAs), and part of a Texas Higher Education Coordinating Board report. Vernon College collects the pass rates of credit and non-credit programs that teach toward a licensure or certification. This process is one method of reviewing the effectiveness and success of the programs. The benchmark selected by the College Effectiveness Committee for this KPIA is 90% and mirrors the Federal Perkins Grant benchmark. At the end of the 2011-2012 Academic Year, the licensure passing rate increased from 85 to 94%, which is a testament of how hard our instructors work. The entire listing, by program, is on the website under Key Performance Indicators of Accountability.

Century City Center renovation – Dr. Johnston provided an update about the renovation. Demolition of the entryways is well underway and the project is moving.

Second Draft 2013-2014 Budget – Dr. Johnston stated that he would present the second draft at the next board meeting since there is no change since last month. Adjustments can be made after the legislative session and an idea of state funding.

2012-13 Athletic Scholarship Award Report – Dr. Johnston presented the 2012-2013 award report for the various sports as listed.

TASB Policy Update 28 – Dr. Johnston stated the board is responsible for changes only to the local policies of Update 28. This will be an action item at the next board meeting.

Board retreat July 17, 2013 – Dr. Johnston noted that the tentative agenda for the retreat will include updates from each of the team members.

Dr. Johnston presented the Upcoming College Events:

- (1) Community College Association of Texas Trustees conference – June 1, 2013 – Austin, TX

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Personnel – Mr. Ferguson made the motion, seconded by Mrs. Pennington to approve the following personnel actions. The motion carried unanimously.

A. Resignation

- (1) Travis Rose, Assistant Baseball Coach/Athletic Resident Hall Assistant effective May 16, 2013

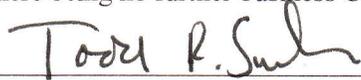
B. Retirement

- (1) Ann Hunter, English Instructor, Century City Center, effective July 8, 2013

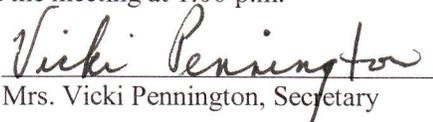
Closed Session: Mr. Ferguson made the motion, seconded by Mrs. Pennington to go into closed session at 12:15 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074 to discuss personnel and 551.072 – Real Estate. The motion carried unanimously.

Open Session: Mr. Ferguson made the motion, seconded by Mr. Heatly to reconvene at 12:55 p.m. in open session. The motion carried unanimously.

There being no further business Chairman Smith adjourned the meeting at 1:00 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary